


CITY OF LOS ANGELES
INTRADEPARTMENTAL CORRESPONDENCE

DATE: May 6, 2009

TO: All Department of Public Works' Employees

FROM: Cynthia M. Ruiz, President
Board of Public Works 

SUBJECT: Department of Public Works Rapid Response Team

In our continuing effort to provide all employees in the Department of Public Works (DPW) with the most up-to-date information available regarding changes to the City workforce, we have established a Rapid Response Team in the Office of Management Employee Services (OMES) to serve as an information clearinghouse during this transition period.

The DPW Rapid Response Team, in conjunction with the Personnel Department and Community Development Department, is prepared to work with employees, if it becomes necessary, to locate layoff aversion resources and help mitigate the effects of a layoff. They will be available to answer questions regarding the possibility of a change in an employee's work status. Employees will be offered assistance and resources and directed to information on unemployment benefits, training and counseling.

This quick reference guide will provide preliminary resource information:

Department of Public Works Rapid Response Team
Phone: (213) 978-1800

Personnel Department Layoff Information
Website: www.lacity.org/per/LayoffProcess.htm

Work Source Center – One-Stop Career & Business Centers
Website: www.worksourcecalifornia.com
Phone: (800) 367-2562 (City of Los Angeles)
(888) 226-6300 (County of Los Angeles)

Los Angeles City Employees' Retirement System (LACERS)
Website: www.lacers.org
Phone: (213) 473-7200

City of Los Angeles Employee Benefits
Website: www.lacity.org/per/Bens/BenContact.htm
Phone: (213) 978-1655

Unemployment Benefits
Website: www.edd.ca.gov/eapply4ui
Phone: (800) 300-5616

Employee Assistance Program – MHN
Website: www.members.mhn.com (company code – cityoflosangeles)
Phone: (800) 213-5813

The Department of Public Works values each of our employees and we will continue to provide resources and information as they become available. We thank you for your continued support and dedication to serving our customers, the residents and businesses of the City of Los Angeles. If you have any questions or concerns regarding this transition period, please call OMES at (213) 978-1800 and ask to speak to a member of the Rapid Response Team.